



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ROBERT GORDON
DIRECTOR

IV-D MEMORANDUM 2019-013

TO: All Friend of the Court (FOC) Staff
All Prosecuting Attorney (PA) Staff
All Office of Child Support (OCS) Staff

FROM: Erin P. Frisch, Director
Office of Child Support

DATE: July 31, 2019

SUBJECT: Professional License Data Updates

ACTION DUE: None

POLICY EFFECTIVE DATE: Upon receipt

PURPOSE:

This IV-D Memorandum announces the continued migration¹ of professional license data to the Michigan Professional Licensing User System (MiPLUS), which is the new licensing system for the Department of Licensing and Regulatory Affairs (LARA). This IV-D Memorandum describes the impact of the migration to IV-D workers. It also explains how to look up new and updated license data² that is no longer available on the Michigan Child Support Enforcement System (MiCSES) and Business Objects reports.

Additionally, this IV-D Memorandum notifies IV-D workers about duplicate license data in MiCSES and provides a resource for determining which license information is the most current.

DISCUSSION:

LARA began migrating professional license data from the existing L2K system to MiPLUS in June 2016 and will continue migrating the license data in batches until April 2021. When LARA migrates license data to MiPLUS, MiCSES and the Data Warehouse

UPDATE(S):

☐ Manual

☐ Form(s)

¹ The initial migration of license data was announced in June 2017. Ref: the June 26, 2017 email notification [Issue Identified: EMS/Nursing Professional License Data](#).

² IV-D workers can use professional and other license data for establishing income/employment potential, for enforcement, and for locating parents.

will not receive new license data or updated information about existing license data for those license types that have migrated. New and updated license data for licenses that have migrated will not appear on the MiCSES *Member Licenses* screen (MLIC)³ or be available in the following reports:

- *Member Income and Location Report* (LC-001) (MILR);
- *Income and Location Report* (LC-002) (ILR);
- *Proactive Locate – Licensing* (LC-012); and
- *Proactive Locate – Locate Sources* (LC-014).

Staff at OCS, MiCSES and LARA are working together to determine how MiCSES can receive new and updated licensing data from MiPLUS.⁴

License Types That Have Migrated to MiPLUS

The table below identifies all the license types that have migrated to MiPLUS as of May 2019.

A - K	L - O	P - Z
Barbers Behavioral Analyst Cosmetology Dentistry EMT IC EMT IC Medical First Responder IC Paramedic IC Specialist A EMT	LPN Medical First Responder Medicine Midwifery Nurse Anesthetist Nurse Midwife Nurse Practitioner Optometry Osteopathic Medicine and Surgery	Paramedic Pharmacy Physicians Assistants Podiatric Medicine and Surgery RN RN Provisional RN Temporary Specialist A EMT Veterinary Medicine

Websites for License Data

Until MiCSES begins receiving new and updated license data from MiPLUS, IV-D workers can search for professional license information using the websites listed in [Exhibit 2019-013E1](#). The exhibit provides a list of all license types, including those that have not yet migrated, along with the websites that IV-D workers can use to search for license data.

Duplicate License Data

Before migrating certain licenses to MiPLUS, LARA updated the license numbers. In early 2019, LARA submitted a file to MiCSES that included both the old and new license numbers. This resulted in MiCSES and the Business Objects reports having duplicate

³ Ref: [MiCSES Screen Description: MLIC – Member Licenses](#).

⁴ OCS will notify IV-D workers when this issue is resolved and MiCSES is updated with current license data for all professional licenses.

license information – two identical licenses with different license numbers.⁵ When IV-D workers search the MLIC screen or Business Objects reports for these licenses, MiCSES and the reports will display two different license numbers that have the same issue date, expiration date, and license type.

The correct license number may be useful in confirming license existence and for including the number on license suspension forms, as appropriate.

LARA has provided an Excel spreadsheet that IV-D workers can use to identify which of the two license numbers is current and valid. The spreadsheet displays the following information:

- Name (Last, First, Middle);
- Social Security Number (SSN);
- Date of Birth (DOB);
- License Type;
- License Type Code;
- Old L2K License Number;
- New MiPLUS License Number; and
- Status of License at time of conversion from L2K to MiPLUS.

The spreadsheet contains confidential information; it will be available on the mi-support Document Distribution Center on July 31, 2019.⁶ The password to open the spreadsheet will be emailed to the designated confidential contacts in each county on the same day.⁷

Example:

Jane Doe, a dentist, was issued a professional license number of 12345678 in the L2K system on 1/12/2011, with an expiration date of 1/12/2021. When a IV-D worker searches for Jane on the MLIC screen, MiCSES shows that Jane has two dentistry licenses, the original L2K license number 12345678 and the updated MiPLUS license number 43215678. Both show an issue date of 1/12/2011 and an expiration date of 1/12/2021. The IV-D worker will use the LARA spreadsheet to identify which license number is the current MiPLUS license number.

NECESSARY ACTION:

Retain this IV-D Memorandum until further notice.

⁵ Ticket number 550249 has been entered to remove the duplicate license data in MiCSES.

⁶ Ref: [MiCSES Customer Information Guide: mi-support Document Distribution Center](#).

⁷ Ref: [Section 1.10, "Confidentiality/Security," in the Michigan IV-D Child Support Manual](#).

REVIEW PARTICIPANTS:

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ATTACHMENT:

Exhibit 2019-013E1: LARA Professional License Data Websites

EPF/ALC